



**Sigma Theta Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated
Scholarship Application**



**Gertrude Lockhart Melchior
2019
Scholarship Application Package**



Sigma Theta Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated
P.O. Box 502517
St. Thomas, U.S. Virgin Islands 00805





Sigma Theta Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated
Gertrude Lockhart Melchior Scholarship Application



February 05, 2019

Dear Applicant:

The mission of The Sigma Theta Omega Chapter of Alpha Kappa Alpha Sorority, Incorporated is "Service to All Mankind." Over the years, this mission has been realized as Sigma Theta Omega Chapter has awarded over \$70,000 in scholarship in honor of Gertrude Lockhart Melchior to students of the St. Thomas/St. John school district. This year we intend to continue this service by awarding scholarships to deserving students who are pursuing higher education at an accredited college or university.

To be eligible for the Gertrude Lockhart Melchior Scholarship, the applicant must have a cumulative grade point average of a 78.00 or higher, complete an essay, show evidence of leadership qualities, submit 2 letters of recommendations, 1 personal statement, high school transcript, an acceptance letter from an accredited college or university and be interviewed. (See page 5 for essay topic and guidelines for essay, personal statement, and letters of recommendations.)

In order for your application to be considered, it must be fully completed. Make sure you utilize the enclosed checklist. Please submit your application to Ms. Monee' Edwards or mail to the address indicated below on or before **March 15, 2019**. Late applications will not be considered. Your application should be submitted in a manner that represents you!

The interviews are tentatively scheduled for April 1-5, 2019. Applicants will be notified of the exact date, time and place of the interviews. Applicants must bring photo identification to the interview. Should you require additional information, please contact Ms. Lucille Parsons at (340) 626-4241 or Ms. Monee' Edwards at (340) 643-3868.

Sincerely,

Lucille Parsons

Lucille Parsons, President

Monee' Edwards

Monee' Edwards, Scholarship Committee Chairman

Sigma Theta Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated
P.O. Box 502517
St. Thomas, U.S. Virgin Islands 00805



**Sigma Theta Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated
Gertrude Lockhart Melchior Scholarship Application**

Please type or print clearly in black ink. Application must be postmarked by March 8, 2019 See address below.

Full Name	
Mailing Address	
Date of Birth	
Cellular Phone Number	
Current Grade Point Average (Attach Registrar's Form)	
Parent/Guardian's Name	
Parent/Guardian's Telephone Numbers (Please specify)	

List school clubs, organizations and teams you were a member of in grades 9 to 12. (Attach additional clubs and teams, if necessary.)

Name of Clubs, Organizations, Teams	Position Held	Grade Level , and # of Years Served

List other clubs, organizations, church and community activities in which you participated in during your high school years. (Attach additional activities, if necessary.)

Name of Clubs, Organization, Activities	Position Held	Grade Level , and # of Years Served

Sigma Theta Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated
P.O. Box 502517
St. Thomas, U.S. Virgin Islands 00805





**Sigma Theta Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated
Gertrude Lockhart Melchior Scholarship Application**

List special awards and honors in which you were the recipient of during your high school years. (Attach additional awards and honors, if necessary.)

Awards	Grade level at time of Award

Provide the name and address of the college or university to where you have applied, been accepted, and plan to attend. Please attach the college or university acceptance letter.

Have you been a participant in any program or activities sponsored by Sigma Theta Omega Chapter of Alpha Kappa Alpha Sorority, Inc.? Yes _____ No _____
If yes, please indicate which program or activity and when you participated.

All information provided in this form will be disclosed only to members of Sigma Theta Omega Chapter of Alpha Kappa Alpha Sorority, Inc. to determine eligibility for this scholarship.

I declare that I have read and understood the standards, expectations, and requirements of this Scholarship Application. My signature below indicates that I have provided truthful and complete information on this application.

SIGNATURE _____ DATE _____

Sigma Theta Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated
P.O. Box 502517
St. Thomas, U.S. Virgin Islands 00805





**Sigma Theta Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated
Gertrude Lockhart Melchior Scholarship Application**

Guidelines for Essays, Personal Statements and Letters of Recommendations

Essay

Write an essay that captivates the reader from beginning to end. Refrain from using your name on this portion of the application. Your essay should adhere to the following guidelines.

- 450-500 words
- Double spaced
- Typed using 12 point font
- Coherent
- Creative
- Concise
- Accurate grammar
- Good diction
- Adherence to the topic

TOPIC: What do you consider to be the most important societal issue impacting your generation in the Virgin Islands? What suggestions would you give to improve and how would your career path address this issue?

Personal Statement

Tell us about yourself: your goals and aspirations, pertinent biographical information, special abilities, significant achievements, leadership qualities and any other information that you believe will help us to better know you. Refrain from using your name on this portion of the application. Please adhere to the following guidelines.

- 200-250 words
- Typed using 12 point font
- Double spaced
- Accurate grammar
- Coherent, creative and concise

Letters of Recommendations

The first letter of recommendation must be submitted by a teacher, counselor, or administrator.

The second letter of recommendation must be submitted by a leader of a civic, religious or professional organization.

- Letters must be typed

Sigma Theta Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated
P.O. Box 502517
St. Thomas, U.S. Virgin Islands 00805





**Sigma Theta Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated
Gertrude Lockhart Melchior Scholarship Application**

Record Release Form

Dear School Registrar:

I am an applicant of the Gertrude Lockhart Melchior Scholarship of Sigma Theta Omega Chapter of Alpha Kappa Alpha Sorority, Incorporated. One of the criteria for selection is an official scholastic achievement record. Hence, a sealed **copy of my transcript** is needed. Please also include my current cumulative grade point average.

Pursuant to the “Family Education Rights and Privacy Act” of 1974, I hereby authorize the release of my official high school transcript that includes my **cumulative grade point average** to Sigma Theta Omega Chapter of Alpha Kappa Alpha Sorority, Incorporated.

Student’s Name:

Print

Signature

Date

Sigma Theta Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated
P.O. Box 502517
St. Thomas, U.S. Virgin Islands 00805





**Sigma Theta Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated
Gertrude Lockhart Melchior Scholarship Application**

Check List

Please check your application package before submitting it. Make sure all of the following are included.

- _____ Completed application (pages 4-5)
- _____ Two letters of recommendations: one from an educator at your school and the other from a community leader
- _____ Essay
- _____ Personal Statement
- _____ Sealed copy of transcript
- _____ Copy of acceptance letter from an accredited college or university

On the day of your interview, make sure to bring your photo identification.

Sigma Theta Omega Chapter
Alpha Kappa Alpha Sorority, Incorporated
P.O. Box 502517
St. Thomas, U.S. Virgin Islands 00805

