



**Racquel Berry-Benjamin**  
Commissioner

GOVERNMENT OF THE VIRGIN ISLANDS  
DEPARTMENT OF  
**EDUCATION**



**St. Thomas:** 1834 Kongens Gade, Charlotte Amalie  
St. Thomas, U.S. Virgin Islands 00802-6746

**St. Croix:** 2133 Hospital Street, Christiansted  
St. Croix, U.S. Virgin Islands 00820-4665

Tel: (340) 774-0100  
racquel.berry@vide.vi  
www.vide.vi

## MEMORANDUM

**TO:** All VIDE Users

**FROM:** Rodney Hendrickson., Director Management Information Systems

**SUBJECT:** Computer Standards (Procuring and Connecting Computers to the Network)

**DATE:** December 2, 2021

Following are standards for procuring and connecting computers and devices to the V.I. Department of Education (VIDE) Education Territory Area Network (ETAN). Computers that do not meet minimum standards may not successfully access resources, such as the Internet. No donated computers or other network devices such as switches, wireless routers etc., and are to be connected to the network, without written approval from the Territorial Office of Instructional Technology Division (OIT).

### Computer Procurement Standards

Recommended minimum desktop and laptop specifications are as follows:

**Processor:** Intel i5 Processor or better 3.0 GHZ or better, No AMD processors unless approved by OIT

**Memory:** 8 GB+ RAM or higher

**Storage:** 250 GB+ hard drive or higher, SATA or SSD

**Operating System (OS):** Windows 10 professional-64 bits OS Business, Pro, or Enterprise  
Operating system min. –*No starter or home editions*

**Antivirus Software:** No antivirus software need to be purchased as OIT has purchased enterprise level antivirus available for installation on all computers and servers

Wireless Connection Wi-Fi 6 Capable

## Installing and Using Computers on the Network

Ensure that the computer has been named using the proper naming convention

Add the computer to the domain (k12.vi)

Install McAfee Enterprise antivirus software

Scan the computer for viruses (and remove all viruses found)

Ensure that the computer has all the latest updates installed

Access the computer and files using VIDE issued domain username and password

cc: Mrs. Raquel Berry-Benjamin, Commissioner

Mr. Kemo Smith, Deputy Commissioner

Ms. Khadila Joseph, Procurement Director

Mr. Victor Somme, Assistant Commissioner

Mr. Stefan Jürgen, STJ Superintendent

Mr. Carlos McGregor, STX Superintendent

Leadership Team