

St. Thomas: 1834 Kongens Gade, Charlotte Amalie St. Thomas, U.S. Virgin Islands 00802-6746 Tel: (340) 774-0100 Fax: (340) 774-2915

St. Croix: 2133 Hospital Street, Christiansted St. Croix, U.S.Virgin Islands 00820-4665 Tel: (340) 773-1095 Fax: (340) 778-8995

JOB VERIFICATION REQUEST FORM

Please **completely** fill in **ALL** sections below

There is a 24 hour processing period on all job verifications EMPLOYEE INFORMATION:

Name:	
Employee Number:	
Telephone Number:	
Job Title:	
School/Activity Center: THIS LETTER IS BEING DONE FOR:	
First Bank Human Services Federal Credit Union USCIS Other:	Banco Popular V.I. Housing Authority Address:
OTHER INFORMATION:	
Pick up Person (if other than the employee):	
Is a NOPA needed? Yes No	
Employee Signature:	Date: